

UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

*Number* JGVR194F

*This certificate is issued to*

Duncan Aviation, Inc.

*whose business address is*

3701 Aviation Road  
Lincoln, Nebraska 68524

*upon finding that its organization complies in all respects  
with the requirements of the Federal Aviation Regulations  
relating to the establishment of an Air Agency, and is  
empowered to operate an approved* Repair Station.

*with the following ratings:*

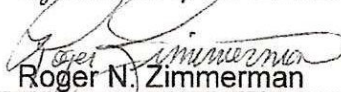
Radio	Limited Airframe (08/02/1995)
Instrument	Limited Specialized Service (12/30/1991)
Airframe (04/26/1990)	Limited Engine (06/30/1994)
Accessory (04/17/1979)	Limited Emergency Equipment (06/30/1994)
	Limited Accessories (05/12/1995)
	Limited Non-Destructive Testing (09/27/1996)

*This certificate, unless canceled, suspended, or revoked,  
shall continue in effect* indefinitely.

*Date issued :*

February 3, 1966

*By direction of the Administrator*

  
Roger N. Zimmerman

Manager, Lincoln, NE, FSDO

This Certificate is not Transferable, and any major change in the basic facilities, or in the location thereof,  
shall be immediately reported to the appropriate regional office of the Federal Aviation Administration

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

Table of Contents

Part A

	<b>HQ CONTROL DATE</b>	<b>EFFECTIVE DATE</b>	<b>AMENDMENT NUMBER</b>
001 Issuance and Applicability	05/10/2024	07/30/2024	14
002 Definitions and Abbreviations	12/14/2017	07/31/2020	8
003 Ratings and Limitations	04/03/2017	04/30/2025	30
004 Summary of Special Authorizations and Limitations	09/23/1998	06/07/2017	7
007 Designated Persons	09/08/2021	01/11/2024	11
025 Electronic/Digital Recordkeeping System, Electronic/Digital Signature, and Electronic Media	04/03/2017	07/31/2020	3
101 Additional Fixed Locations	12/11/2020	07/10/2025	29
449 Drug and Alcohol Testing Program	08/30/2021	01/30/2023	5

**A001 . Issuance and Applicability**

**HQ Control: 05/10/2024**

**HQ Revision: 05g**

a. These operations specifications are issued to Duncan Aviation, Inc., a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53(a). The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location:  
3701 Aviation Road  
Lincoln, Nebraska 68524

Mailing Address:  
P. O. Box 81887  
Lincoln, Nebraska 68501

b. The holder of these operations specifications is the holder of certificate number JGVR194F and shall hereafter be referred to as the "certificate holder".

c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.

d. The repair station specified on these operations specifications performs maintenance and/or an alteration of aircraft and/or aeronautical products under a Bilateral Aviation Safety Agreement (BASA).

e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Marlyn Beisner, Principal Avionics Inspector (CE09)  
[1] SUPPORT INFO: Paragraph D for Amendment 13 did not transfer over as  
applicable when issued by FAA.  
[2] EFFECTIVE DATE: 7/30/2024, [3] AMENDMENT #: 14  
DATE: 2024.07.30 10:01:24 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Jeffrey L King, Chief Inspector  
DATE: 2024.07.30 10:08:02 -05:00



**A002 . Definitions and Abbreviations**

**HQ Control: 12/14/2017**

**HQ Revision: 05d**

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

<b>BASA</b>	The Bilateral Aviation Safety Agreement (BASA) is an executive agreement concluded between the United States and a foreign country for the purpose of promoting aviation safety; also known as an Agreement for the Promotion of Aviation Safety.
<b>Certificate Holder</b>	In these operations specifications, the term "certificate holder" means the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this certificate.
<b>CAAS</b>	Civil Aviation Authority of Singapore
<b>CFR</b>	Code of Federal Regulations
<b>Class Rating</b>	As used with respect to the certification, ratings, privileges of airframes, powerplants, propellers, radios, instruments, and accessories within a category having similar operating characteristics.
<b>EASA</b>	European Aviation Safety Agency
<b>EASA Accountable Manager</b>	The manager who has corporate authority for ensuring that all maintenance required by the customer can be financed and carried out to the standard required by the EASA full-member Authority.
<b>EU</b>	European Union
<b>Exemption</b>	An authorization that permits an alternate means of compliance with a specific CFR. The exemption must meet the procedural requirements of 14 CFR Part 11.
<b>FOCA</b>	Federal Office of Civil Aviation
<b>FAA Accountable Manager</b>	A person designated by the certificated repair station who is responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the repair station's personnel follow the regulations and serving as the primary contact with the FAA.

**Geographic  
Authorization**

Authorization provided to a repair station located outside the United States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station's main facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not warrant permanently staffing and equipping the station for its accomplishment.

**Limited Rating**

A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.

**Limited Ratings -  
Specialized Services**

Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.

**Line Maintenance**

Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.

**MAG**

The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the EASA Agreement, Annex 2, Maintenance. The term Maintenance Agreement Guidance (MAG) defines the processes and activities applicable to a specific country under an MIP, and is not associated with the EASA Agreement.

**Maintenance**

The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.

**U.S./EU Aviation  
Safety Agreement,  
Annex 2,  
Maintenance**

Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.

**MIP**

Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance performed under 14 CFR Part 145, Section 145.53(b).

**MOE**

A maintenance organization exposition (MOE) pertains to procedural manuals used by maintenance organizations certificated by a foreign country. The MOE along with the FAA Supplement, sets forth the structure and procedures of the repair station to meet the requirements of 14 CFR Part 145 under a MIP.

**Preventive  
Maintenance**

As defined in 14 CFR part 1 and part 43 appendix A,  
subparagraph (c).

**QCM**

Quality Control Manual

**Repair Station located  
in the United States**

A FAA certificated repair station located in the United States.

**Repair Station located  
outside the United  
States**

A FAA certificated repair station located outside of the United States.

**RSM**

Repair Station Manual

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Marlyn Beisner, Principal Avionics Inspector (CE09)  
[1] SUPPORT INFO: FAA Non-Mandatory Change  
[2] EFFECTIVE DATE: 7/31/2020, [3] AMENDMENT #: 8  
DATE: 2020.07.31 10:57:43 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Paul M Lewandowski, Chief Inspector  
DATE: 2020.07.31 13:36:06 -05:00



**A003 . Ratings and Limitations**

**HQ Control: 04/03/2017**

**HQ Revision: 01a**

The certificate holder is authorized the following Ratings and/or Limitations:

**Class Ratings**

Accessory Class 1: Mechanical Accessories  
Accessory Class 2: Electrical Accessories  
Accessory Class 3: Electronic Accessories  
Airframe Class 1: Composite Construction of Small Aircraft  
Airframe Class 3: All-Metal Construction of Small Aircraft  
Airframe Class 4: All-Metal Construction of Large Aircraft  
Radio Class 1: Communications Equipment  
Radio Class 2: Navigational Equipment  
Radio Class 3: Radar Equipment  
Instrument Class 1: Mechanical  
Instrument Class 2: Electrical  
Instrument Class 3: Gyroscopic  
Instrument Class 4: Electronic

**Limited Ratings**

<b><u>Rating</u></b>	<b><u>Manufacturer</u></b>	<b><u>Make/Model</u></b>	<b><u>Limitations</u></b>
Airframe	Hawker Beechcraft	4000	Limited to maintenance and preventive maintenance of engines and APU, their associated systems and airframe maintenance; Excluding paint, major repairs/alterations
Engines	Honeywell	TFE731-2/3/4/5 series	Maintenance, Preventive Maintenance and Alterations
		TFE731-20/40/50/60 Series	Maintenance, Preventive Maintenance and Alterations
		ALF502 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		ATF-3	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		AS907 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul



Operations Specifications

<u>Rating</u>	<u>Manufacturer</u>	<u>Make/Model</u>	<u>Limitations</u>
	CFE Company	CFE 738	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
	Williams/Rolls International	FJ44	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
	General Electric	CF34	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
	Pratt & Whitney	PT6A Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		JT15D Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		PW305 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		PW530 Series PW535 Series	Maintenance, Preventive Maintenance and Alterations
		PW545 Series	Maintenance, Preventive Maintenance and Alterations
		PW306 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		PW308 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		PW307 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		PW617F-E	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		Rolls-Royce Corporation AE3007 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
	Rolls-Royce Deutschland Ltd & Co KG	Spey Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		Tay Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
		BR700-710 Series	Maintenance, Preventive Maintenance and Alterations; Excluding Overhaul
Accessories	Honeywell	GTCP30-92 Series, GTCP36-100 Series, GTCP36-150 Series, GTCP36-6, RE100, RE220	Maintenance, Preventive Maintenance and Alterations of Auxiliary Power Units; Excluding Overhaul

Operations Specifications

<u>Rating</u>	<u>Manufacturer</u>	<u>Make/Model</u>	<u>Limitations</u>
	Sundstrand	T-20G-10C1A, T-62T-39, T-62T-40 Series	Maintenance, Preventive Maintenance and Alterations of Auxiliary Power Units; Excluding Overhaul
Accessories	Learjet Inc. (Aeronca)	Sabreliner NA-265-80, Falcon 20, Raytheon Aircraft Company 125- 700A, Learjet 30, 50 Series	Thrust Reverser - Maintenance and Preventive Maintenance; Excluding Alterations
Nondestructive Inspection, Testing, and Processing			Magnetic Particle non-destructive test and inspection of aircraft, engines, propellers and appliances in accordance with original manufacturer's technical data and Duncan Aviation, Inc., Written Practices Manual.
Nondestructive Inspection, Testing, and Processing			Eddy Current non-destructive test and inspection of aircraft, engines, propellers and appliances in accordance with original manufacturer's technical data and Duncan Aviation, Inc., Written Practices Manual.
Nondestructive Inspection, Testing, and Processing			Dye/Fluorescent Penetrant non- destructive test and inspection of aircraft, engines, propellers and appliances in accordance with original manufacturer's technical data and Duncan Aviation, Inc., Written Practices Manual.
Nondestructive Inspection, Testing, and Processing			Ultrasound non-destructive test and inspection of aircraft, engines, propellers and appliances in accordance with original manufacturer's technical data and Duncan Aviation, Inc., Written Practices Manual.
Emergency Equipment	Switlik Parachute Company	AV-2A  AV-8	Maintenance and Preventive Maintenance; Excluding Alteration  Maintenance and Preventive

Operations Specifications

<u>Rating</u>	<u>Manufacturer</u>	<u>Make/Model</u>	<u>Limitations</u>
			Maintenance; Excluding Alteration
		AV-35, S-11000 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-2	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-10A	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-12A	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-35, S-51000 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-35, S-21000 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		AV-35, S61000 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		VS35 Series	Maintenance and Preventive Maintenance; Excluding Alteration
	Hoover Industries	FV-35 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		FV-35E & FV-35F Series	Maintenance and Preventive Maintenance; Excluding Alteration
	Air Cruisers Company	A/C-2, A/C-3, A/C-4 and AD-8 Series	Maintenance and Preventive Maintenance; Excluding Alteration
		AC-2000	Maintenance and Preventive Maintenance; Excluding Alteration
	Life vests for which manufacture's maintenance data is not available	All	Maintenance and Preventive Maintenance; Excluding Alteration

Limited Ratings - Specialized Services

<u>Rating</u>	<u>Specifications</u>	<u>Limitations</u>
Thermal Spray Process	Allied Signal Report No. 72-IR-002 (for Allied Signal products only).	Repair limitations as contained in the referenced Civil or Military Specification.
Aircraft Paint	Duncan Aviation, Inc., Approved Procedure AP-34-002-96, as revised	Repair limitations as contained in the referenced Civil or Military Specification.

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Craig A Brumley, Principal Maintenance Inspector (CE09)  
[1] EFFECTIVE DATE: 4/30/2025, [2] AMENDMENT #: 30  
DATE: 2025.04.30 15:14:32 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Paul M Lewandowski, Chief Inspector, Quality  
DATE: 2025.04.30 15:31:58 -05:00



**A004 . Summary of Special Authorizations and Limitations**

**HQ Control: 09/23/1998**

**HQ Revision: 010**

**a. The certificate holder, in accordance with the reference paragraphs, is authorized to:**

	Reference Paragraphs
Use an acceptable electronic recordkeeping system, electronic/digital signature, and/or electronic media.	A025
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Conduct operations choosing to have an antidrug and alcohol misuse prevention program.	A449
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100

**b. The certificate holder is *not authorized and shall not:***

	Reference Paragraphs
Use Exemptions.	A005
Perform maintenance with EASA ratings where the scope of work is authorized by a BASA/MAG (U.S.-EU), MIP/MaG (U.S.-Swiss).	A060
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating non-U.S. registered aircraft in common carriage under Part 129, apart from D100 which authorizes that work away from station.	D107

1. The Certificate Holder applies for the Operations in this paragraph.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Craig A Brumley, Principal Maintenance Inspector (CE09)  
[1] EFFECTIVE DATE: 6/7/2017, [2] AMENDMENT #: 7  
DATE: 2017.06.07 15:20:20 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

\_\_\_\_\_  
Lewandowski, Paul M., Chief Inspector

\_\_\_\_\_  
Date

**A007 . Designated Persons**

**HQ Control: 09/08/2021**

**HQ Revision: 03a**

- a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

**Table 1 – Designated Persons to Apply for and Receive Authorizations**

Title	Name	Parts Authorized	Email Address
FAA Accountable Manager, 145	Lake, Jeffrey D	A,D	jeff.lake@duncanaviation.com
Chief Inspector / Chief Inspector	Lewandowski, Paul M.	A,D	paul.lewandowski@duncanaviation.com
Manager, Regulatory Compliance	Mertens, Michael R.,	A,D	mike.mertens@duncanaviation.com
Chief Inspector / Chief Inspector	King, Jeffrey L	A,D	jeff.king@duncanaviation.com
Chief Inspector	Wright, Todd	A,D	todd.wright@duncanaviation.com
Chief Inspector	Anderson, David	A,D	david.anderson@duncanaviation.com

- b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (InFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

**Table 2 – Designated to Receive InFO Messages**

Name	Email Address	Telephone No.	Type of Information to Receive

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Craig A Brumley, Principal Maintenance Inspector (CE09)  
[1] EFFECTIVE DATE: 1/11/2024, [2] AMENDMENT #: 11  
DATE: 2024.01.16 11:35:31 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Jeffrey L King, Chief Inspector  
DATE: 2024.01.11 15:40:28 -06:00



**A025 . Electronic/Digital Recordkeeping System,  
Electronic/Digital Signature, and Electronic Media**

**HQ Control: 04/03/2017**

**HQ Revision: 00b**

- a. The certificate holder is authorized to use an acceptable electronic/digital recordkeeping system, described and/or referenced in this paragraph (if none, enter N/A.)

Electronic recordkeeping system as referenced in the Duncan Aviation Repair Station General Operating Manual (RSGOM).

- b. The certificate holder is authorized the use of the following electronic/digital signature procedures (if none, enter "N/A").

Electronic/Digital Signature System (ESO) procedures as outlined in the Duncan Aviation RSGOM.

- c. The certificate holder is authorized to use electronic media for the repair station and quality control manuals, if acceptable (if none, enter "N/A").

An electronic copy of the RSGOM shall be posted within five working days as referenced in the Duncan Aviation RSGOM.

1. Issued by the Federal Aviation Administration.  
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Marlyn Beisner, Principal Avionics Inspector (CE09)  
[1] SUPPORT INFO: FAA Non-Mandatory Change  
[2] EFFECTIVE DATE: 7/31/2020, [3] AMENDMENT #: 3  
DATE: 2020.07.31 11:01:57 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Paul M Lewandowski, Chief Inspector  
DATE: 2020.07.31 13:39:41 -05:00

U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

**A101. Additional Fixed Locations**

**HQ Control: 12/11/2020**

**HQ Revision: 01b**

a. The certificate holder is authorized to perform work at the following additional fixed location(s) listed in Table 1 below, provided it has the facilities, materials, equipment, and technical personnel to perform the work authorized.

**Table 1**

<b>Additional Location Address(es)</b>				
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Country</b>	<b>Postal Code</b>
3410 West Mathis St.	Lincoln	Nebraska	UNITED STATES	68524
5000 NW 44th St., Suites as designated in current Duncan RSGOM Housing and Facilities Layout section.	Lincoln	Nebraska	UNITED STATES	68524
3621 NW 36th Street, Bldg. 1020	Lincoln	Nebraska	UNITED STATES	68524
North Goodyear Hangar, 4521 NW 34th Street, Bldg. 956	Lincoln	Nebraska	UNITED STATES	68524
3859 Doolittle Plaza Eppley Airfield	Omaha	Nebraska	UNITED STATES	68110
5605 Portage Road, AZO Facility	Kalamazoo	Michigan	UNITED STATES	49002
15745 South Airport Road, Main Facility	Battle Creek	Michigan	UNITED STATES	49015
15829 South Airport Road, Hangar H	Battle Creek	Michigan	UNITED STATES	49015
16023 South Airport Road, Hangar J	Battle Creek	Michigan	UNITED STATES	49015
16101 South Airport Road, Hangar K	Battle Creek	Michigan	UNITED STATES	49015
262 South 3800 West	Provo	Utah	UNITED STATES	84601
15290 North 78th Way, Suite D100	Scottsdale	Arizona	UNITED STATES	85260
8014 E McClain Drive, Suite 135	Scottsdale	Arizona	UNITED STATES	85260
20511 SkyWest Drive, Suite 120	Hayward	California	UNITED STATES	94541
10440 Truemper Way	Mather	California	UNITED STATES	95655
7943 Woodley Avenue	Van Nuys	California	UNITED STATES	91406
12850 East Control Tower Road	Englewood	Colorado	UNITED STATES	80112
13400 East Control Tower Road, Hangar 63-2	Englewood	Colorado	UNITED STATES	80112

U.S. Department  
of Transportation  
Federal Aviation  
Administration

## Operations Specifications

Additional Location Address(es)				
Address	City	State	Country	Postal Code
1 Juliano Drive, Suite 2	Oxford	Connecticut	UNITED STATES	06478
2900 NW 59th Street	Fort Lauderdale	Florida	UNITED STATES	33309
3955 Aero Drive, Building 8R-7, Suite A	Atlanta	Georgia	UNITED STATES	30336
380 Hanscom Drive, Suites W113A, W114B	Bedford	Massachusetts	UNITED STATES	01730
525 Eaton Street	St. Paul	Minnesota	UNITED STATES	55107
18152 Edison Avenue, Hangar 2, Suite 170	Chesterfield	Missouri	UNITED STATES	63005
701 Northwest Lou Holland Drive, Hangar 6A	Kansas City	Missouri	UNITED STATES	64116
255 East Tropicana Avenue, Suite 128	Las Vegas	Nevada	UNITED STATES	89169
1 Airport Road, Suite 208	Morristown	New Jersey	UNITED STATES	07960
485 Industrial Ave., Building H-5, Suites 131, 137A, and 228	Teterboro	New Jersey	UNITED STATES	07608
9100 Republic Airport, Hangar 5, Suite 5	Farmingdale	New York	UNITED STATES	11735
2 Hangar Road	White Plains	New York	UNITED STATES	10604
7777 NE Airport Way	Portland	Oregon	UNITED STATES	97218
603 Hangar Lane, Hangar 18A	Nashville	Tennessee	UNITED STATES	37217
4309 Emma Browning Avenue, Hangar 6	Austin	Texas	UNITED STATES	78719
8611 Lemmon Avenue, Building M, Suite 2	Dallas	Texas	UNITED STATES	75209
4200 N. Main St., #140	Fort Worth	Texas	UNITED STATES	76106
9011 Randolph Street, Suite B	Houston	Texas	UNITED STATES	77061
17555 John F. Kennedy Blvd, Suite 120	Houston	Texas	UNITED STATES	77032
9023 Wetmore Road, Suites 106 and 106	San Antonio	Texas	UNITED STATES	78216
10500 Wakeman Drive	Manassas	Virginia	UNITED STATES	20110
7023 Perimeter Road South, Suite 110	Seattle	Washington	UNITED STATES	98108

---

U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

---

- b. This authorizes the certificate holder to use multiple locations to perform its operations under a single certificate.
- c. With the exception of the provisions of subparagraph g below, this authorization does not constitute work performed at additional location(s) outside the domiciled country.
- d. The certificate holder may perform continuous operations at the facilities listed in Table 1 above.
- e. All the authorizations and exemptions authorized for the certificate holder apply at these locations, as applicable.
- f. Repair stations located outside the United States covered by the U.S./European Union (EU) Safety Agreement must be under the surveillance of an aviation authority (AA), hold a European Aviation Safety Agency (EASA) line station approval, and must be located within the EU Member States.
- g. Repair stations with their principal place of business located within the United Kingdom of Great Britain and Northern Ireland (UK) operating under the Maintenance Implementation Procedures (MIP) are authorized additional fixed locations outside of the UK. The repair station must hold a UK Civil Aviation Authority (CAA) approval, be under direct surveillance by the UK CAA for that location, and must not be located within the United States.



U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

- 1. The Certificate Holder applies for the Operations in this paragraph.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Brumley, Craig, Principal Maintenance  
Inspector (CE09)  
[1] SUPPORT INFO: FAA Form 8310-3, Air Agency  
change rqst. ltr.  
[2] EFFECTIVE DATE: 7/9/2025,  
[3] AMENDMENT #: 0  
DATE: 2025.07.09 15:57:32 -05:00

- 3. I hereby accept and receive the Operations Specifications in this paragraph.  
Digitally signed by King, Jeffrey on behalf of King, Jeffrey,  
Chief Inspector, AFLs and Avionics  
DATE: 2025.07.10 07:38:52 -05:00

Date

**A449 . Drug and Alcohol Testing Program**

**HQ Control: 08/30/2021**

**HQ Revision: 00b**

- a. The 14 CFR Part 145 repair station certificate holder has implemented a drug and alcohol testing program because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, 121/135, and/or 135 certificate holder, and/or for a 14 CFR Part 91 operator conducting operations under § 91.147.
- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its drug and alcohol testing program.
- c. Drug and alcohol testing program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

**Table 1**

Location & Telephone of Drug and Alcohol Testing Program Records	
Telephone Number:	A3: JGVA
Address:	
Address:	
City:	
State:	
Zip code:	

**d. Limitations and Provisions.**

(1) The FAA's Drug Abatement Division is responsible for oversight and enforcement of the DOT/FAA-mandated drug and alcohol testing program. Questions regarding the program requirements or regulations must be directed to the Drug Abatement Division at 202-267-8442 or [drugabatement@faa.gov](mailto:drugabatement@faa.gov).

(2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:

(a) Phone number and address where the drug and alcohol testing program records are kept.

(b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.

(3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.

(4) The certificate holder with fewer than 50 employees performing a safety-sensitive function

on January 1 of any calendar year must submit an annual report upon request of the Administrator.

e. The certificate holder has 50 or more safety-sensitive employees.

---

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Marlyn Beisner, Principal Avionics Inspector (CE09)

[1] SUPPORT INFO: Non-Mandatory Template Issued by HQ

[2] EFFECTIVE DATE: 1/30/2023, [3] AMENDMENT #: 5

DATE: 2023.02.01 10:29:38 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by Jeffrey L King, Chief Inspector

DATE: 2023.01.30 07:18:06 -06:00

---

Table of Contents

Part D

	HQ CONTROL DATE	EFFECTIVE DATE	AMENDMENT NUMBER
100 Work to be Performed at a Place Other Than the Repair Station's Fixed Location(s)	05/20/2024	07/01/2024	6



**D100 . Work to be Performed at a Place Other Than the Repair Station's Fixed Location(s)** HQ Control: 05/20/2024  
HQ Revision: 05a

a. The certificate holder is authorized to perform work on a recurring basis at a location other than its fixed location(s) listed in Operations Specification A001, Issuance and Applicability, and, if issued, A101, Additional Fixed Locations, provided it has the facilities, material, equipment, and technical personnel to perform the work authorized in Table 1 below:

**Table 1 - Work Authorized**

Work Authorized	Repair Station Manual References	Quality Control Manual References
All items listed in para. A003 are authorized.	Duncan Aviation, Inc. Repair Station General Operating Manual (RSGOM), Section: Repair Station Manual, Chapter: Work Performed Away From Station.	see Duncan Aviation, Inc. RSGOM

b. Work Authorized. The work authorized in Table 1 above could be the repair station's entire rating(s) or portions thereof.

c. Repair Station Manual (RSM). Table 1 must list the section(s) in the RSM and, if applicable, the Quality Control Manual (QCM) that contain the procedures that govern how the repair station will perform work on a recurring basis at a place other than the repair station's fixed location(s).

d. Continuous Operations. Issuance of this operations specification does not authorize continuous operations at a location away from the repair station's fixed location(s) listed in operations specification A001 and, if issued, A101.

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Marlyn Beisner, Principal Avionics Inspector (CE09)

[1] SUPPORT INFO: Non-Mandatory Update

[2] EFFECTIVE DATE: 7/1/2024, [3] AMENDMENT #: 6

DATE: 2024.07.01 12:18:07 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by David L Anderson, Chief Inspector

DATE: 2024.07.01 14:03:03 -05:00